



HITAM PUTEH ONLINE PRIVACY STATEMENT

Last updated 10 August 2008

Hitam Puteh is committed to protecting your privacy. This Online Privacy Statement applies to data collected by Hitam Puteh through its Web site and services, as well as its offline services.

Personal Information

At Hitam Puteh.com, we ask you to provide personal information, such as your name, e-mail address, telephone, and home or work address. We may also collect demographic information, such as your age, gender, preferences, interests and favourites.

We may collect information about your interaction with our site and services. For example, we may use website analytics tools on our site to retrieve information from your browser, including the site you came from, the search engine(s) and the keywords you used to find our site, the pages you view within our site, your browser add-ons, and your browser's width and height, the pages you view, the links you click and other actions you take on our site and services.

Additionally, we collect certain standard information that your browser sends to every website you visit, such as your IP address, browser type and language, access times and referring Web site addresses.

Uses of Information

Hitam Puteh collects and uses your personal information to operate and improve its site and services. The uses may include providing you with more effective customer service; as well as making the sites or services easier to use.

We also use your personal information to communicate with you. We may send certain mandatory service communications such as billing reminders, information on design service, and promotional announcements. We may also occasionally send you product surveys or promotional mailings to inform you of other products or services available from Hitam Puteh and its affiliates.

Personal information collected on Hitam Puteh.com and services may be stored and processed in Brunei Darussalam or any other country in which Hitam Puteh.com or its affiliates, subsidiaries or service providers maintain facilities.

Sharing of Your Personal Information

Except as described in this statement, we will not disclose your personal information outside of Hitam Puteh and its controlled subsidiaries and affiliates without your consent. Hitam Puteh shall only share your personal information with selected Hitam Puteh partners so that they can contact you about their products, services or offers.

Some Hitam Puteh services may be co-branded and offered in conjunction with another company. If you register for or use such services, both Hitam Puteh and the other company may receive information collected in conjunction with the co-branded services.

We occasionally hire other companies to provide limited services on our behalf, such as handling and delivery of products, providing customer support, or processing transactions. Those service providers will be permitted to obtain only the personal information they need to deliver the service. They are required to maintain the confidentiality of the information and are prohibited from using it for any other purpose.

When necessary, we may access or disclose information about you, including the content of your communications, in order to:

- (a) Comply with the law or respond to lawful requests or legal process;
- (b) Protect the rights or property of Hitam Puteh or our customers, including the enforcement of our agreements or policies governing your use of the services; or
- (c) Act on a good faith belief that such access or disclosure is necessary to protect the personal safety of Hitam Puteh employees, customers or the public.

Security of Your Personal Information

Hitam Puteh is committed to protecting the security of your personal information. We use a variety of security technologies and procedures to help protect your personal information from unauthorised access, use, or disclosure.

For example, the download of images in the online gallery is strictly prohibited. Measures have been taken to reduce the risk of directory browsing on our site. In addition, we store the personal information you provide on computer systems with limited access, and do not transmit passwords of your private galleries via internet.

Controlling Unsolicited E-mail ("Spam")

Hitam Puteh is concerned about unsolicited commercial e-mail, or "spam." Hitam Puteh has a strict Anti-Spam Policy prohibiting the use of its e-mail account to send spam. Hitam Puteh will not sell, lease or rent its clients' e-mail to third parties.

Changes to This Privacy Statement

We will occasionally update this privacy statement to reflect changes in our services and customer feedback. When we post changes to this Statement, we will revise the "last updated" date at the top of this statement. We encourage you to periodically review this statement to be informed of how Hitam Puteh is protecting your information.

IMPORTANT: By accessing this web site and any of its pages you are agreeing to the terms set out above.